

YOLO COUNTY HOUSING

AGENDA

REGULAR MEETING

May 26, 2021

3:00 p.m.



YOLO COUNTY HOUSING

HOUSING COMMISSION

RICHARD LANSBURGH, CITY OF WOODLAND
PIERRE NEU, CITY OF WINTERS
QUIRINA OROZCO, CITY OF WEST SACRAMENTO
GLORIA PARTIDA, CITY OF DAVIS
GARY SANDY, COUNTY OF YOLO
KAREN VANDERFORD, YCH
JOE WALTERS, YCH

NOTE: This meeting is being agendized to allow Board Members, staff and the public to participate in the meeting via teleconference,

**pursuant to the Governor's Executive Order N-29-20 (March 17, 2020),
available at the following [link](#).**

**Teleconference Options to join Zoom meeting:
By PC: <https://yolocounty.zoom.us/j/98323929030>**

Meeting ID: 983 2392 9030

or

By Phone: (408) 638-0968

Meeting ID: 983 2392 9030

Executive Order N-29-20 authorizes local legislative bodies to hold public meetings via teleconference and to make public meetings accessible telephonically or otherwise electronically to all members of the public. Members of the public are encouraged to observe and participate in the teleconference.

Further instructions on how to electronically participate and submit your public comments can be found in the PUBLIC PARTICIPATION note at the end of this agenda.

SANDRA SIGRIST
INTERIM CHIEF EXECUTIVE OFFICER

HOPE WELTON
AGENCY COUNSEL

CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Consider approval of the agenda
4. Public Comment: Opportunity for members of the public to address the Housing Authority on subjects not otherwise on the agenda relating to Housing Authority business. The Board reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.

CONSENT AGENDA

5. Review and Approve Minutes from April 28, 2021 meeting.
6. Review and Approve YCH election to adopt the California Uniform Public Construction Cost Accounting Act (CA UPCCAA) Procedures and the Uniform Construction Cost Accounting Commission's Cost Accounting Policies and Procedures Manual for alternative bidding procedures on public projects, and approve Interim CEO authority to make additional

revisions to the Yolo County Housing Procurement Policy to ensure compliance with the proposed election and other Federal updates as necessary.

7. Review and Authorize YCH Interim Chief Executive Officer to execute necessary amendments with the County of Yolo to transfer property management services pertaining to 2438 Meadowlark Circle, add property acquisition assistance and authorize a lease agreement and other related actions to facilitate implementation of a Diversion Housing Project.
8. Review and Approve revised Yolo County Housing Executive Director and Deputy Director position descriptions and salary ranges
9. Correspondence

REGULAR AGENDA

10. Receive Budget presentation and consider approval of associated Resolutions - YCH Finance Director and Interim Chief Executive Officer.
11. Action items and reports from members of the Commission, including announcements and questions to be referred to staff .

ADJOURNMENT

Next meeting is June 23, 2021 at 3:00 p.m.

I declare under penalty of perjury that the foregoing agenda was posted by May 21, 2021 by 5:00 p.m. at the following places:

- On the bulletin board at the east entrance of the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California; and
- On the bulletin board outside the Board of Supervisors Chambers, Room 206 in the Erwin W. Meier Administration Building, 625 Court Street, Woodland, California; and
- On the bulletin board of Yolo County Housing, 147 West Main Street, Woodland, California.
- On the Yolo County website: www.yolocounty.org.

Julie Dachtler, Clerk of the Board

By: _____
Clerk

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the Clerk of the Board as soon as possible and at least 72 hours prior to the meeting. The Clerk of the Board may be reached at (530) 666-8195 or at the following address:

Yolo County Housing
c/o Clerk of the Board of Supervisors
County of Yolo
625 Court Street, Room 204, Woodland, CA 95695

PUBLIC PARTICIPATION INSTRUCTIONS:

Based on guidance from the California Department of Public Health and the California Governor's Office, in order to minimize the spread of the COVID-19 virus, please do the following:

1. You are encouraged to participate in the Yolo County Housing meeting by going to <https://yolocounty.zoom.us/j/98323929030>, Meeting ID: 983 2392 9030 or phone in via 1-408-638-0968 Meeting ID: 983 2392 9030.
2. If you are joining the meeting via zoom and wish to make a comment on an item, press the "raise a hand" button. If you are joining the meeting by phone, press *9 to indicate a desire to make comment. The chair will call you by name or phone number when it is your turn to comment. Speakers will be limited to 3:00 minutes.

Information

SUBJECT

Review and Approve Minutes from April 28, 2021 meeting.

Attachments

Att. A. April 28, 2021 Minutes

Form Review

Form Started By: Julie Dachtler
Final Approval Date: 05/20/2021

Started On: 05/20/2021 10:56 AM

Information

SUBJECT

Review and Approve YCH election to adopt the California Uniform Public Construction Cost Accounting Act (CA UPCCAA) Procedures and the Uniform Construction Cost Accounting Commission's Cost Accounting Policies and Procedures Manual for alternative bidding procedures on public projects, and approve Interim CEO authority to make additional revisions to the Yolo County Housing Procurement Policy to ensure compliance with the proposed election and other Federal updates as necessary.

Attachments

Staff Report

Att. A. Resolution No. 21-03

Form Review

Form Started By: Julie Dachtler

Started On: 05/20/2021 11:02 AM

Final Approval Date: 05/20/2021

Meeting Date: 05/26/2021

Information

SUBJECT

Review and Authorize YCH Interim Chief Executive Officer to execute necessary amendments with the County of Yolo to transfer property management services pertaining to 2438 Meadowlark Circle, add property acquisition assistance and authorize a lease agreement and other related actions to facilitate implementation of a Diversion Housing Project.

Attachments

Staff Report

Att. A. First Amendment No. 21-02 to Agr. No. 19-79

Att. B. Second Amendment No. 21-03 to Agr. No. 19-133

Form Review

Form Started By: Julie Dachtler

Final Approval Date: 05/20/2021

Started On: 05/20/2021 11:05 AM

Information

SUBJECT

Review and Approve revised Yolo County Housing Executive Director and Deputy Director position descriptions and salary ranges

Attachments

Staff Report

Att. A. Executive Director Draft Position Description

Att. B. Deputy Director, Finance and Administration Draft Position Description

Att. C. YCH Organizational Chart

Form Review

Form Started By: Julie Dachtler

Started On: 05/20/2021 11:04 AM

Final Approval Date: 05/20/2021

Meeting Date: 05/26/2021

Information

SUBJECT

Receive Budget presentation and consider approval of associated Resolutions - YCH Finance Director and Interim Chief Executive Officer.

Attachments

Staff Report

Att. A. FY 2021-2022 Budget Summary

Att. B. FY2021-22 Budget Line-Item Support Workbook

Att. C. HUD-52574 Resolution No. 21-04 Form for FY2022 Budget

Att. D. Resolution No. 21-05 for Madison Migrant Center FY2022 & FY2023 two-year Agreement

Att. E. Resolution No. 21-06 for Davis Migrant Center FY2022 & FY2023 two-year Agreement

Att. F. Presentation

Form Review

Form Started By: Julie Dachtler

Started On: 05/20/2021 11:06 AM

Final Approval Date: 05/20/2021