

Yolo County Housing
Yolo County, California

October 13, 2011

MINUTES

Yolo County Housing met on the 13th day of October, 2011 in regular session in its Chambers in the Erwin Meier Administration Center, 625 Court Street, Woodland, California at 2:00 p.m. Present were Commissioners Provenza, Chamberlain, Saylor, and Toney. Absent were Commissioners McGowan, Rexroad and Garnes. Chair Provenza presided. Lisa A. Baker, Executive Director and Sonia Cortés, Agency Counsel, were present.

Agenda Item No. 1.01
Pledge of Allegiance

This meeting of the Board of Commissioners commenced with the Pledge of Allegiance.

Agenda Item No. 1.03
Public Comment

The Chair invited individuals of the public to make statements on matters relating to Yolo County Housing business. There was no public comment.

Agenda Item No. 4.01
Status of Budget

Received oral report on status of the budget for 2012.

Commissioner Saylor arrived at the dais at 2:07 p.m.

Agenda Item No. 1.02
Approval of the Agenda

Minute Order No. 11-36: Approved the agenda for this meeting as submitted.

MOTION: Chamberlain. SECOND: Toney. AYES: Provenza, Chamberlain, Saylor, Toney.
ABSENT: McGowan, Rexroad, Garnes.

Agenda Item No. 2.01
Consent Agenda

Minute Order No. 11-37: Acted on the Consent Agenda as follows:

- 3.01 Approved minutes from the meeting of August 11, 2011.
- 3.02 Received and filed the unaudited financial report for year ending June 30, 2011.
- 3.03 Ratified contract with Sierra Valley Construction as the lowest responsive ~ responsible bidder for the City of Woodland CDBG Playground Project at Yolano Village, 2009 Capital Fund Playground Project at Donnelly Circle and ADA Site Improvements at Yolano Village and Donnelly Circle housing complexes, Woodland, California.

MOTION: Toney. SECOND: Saylor. AYES: Provenza, Chamberlain, Saylor, Toney. ABSENT: McGowan, Rexroad, Games.

Agenda Item No. 2.01
Presentations

- 2.01 The Commissioners presented Certificates of Appreciation to those providing donations to the YCH Soccer League: Coinmatch, Kay O'Laughlin, District Manager; Deportes Celaya, Raul Perez, Owner; Yolo Interfaith Immigration Network, Alison Pease, Board Member; California Health Education Council, Oscar Velasco and Edith Gomez, Program Assistants. Commissioner Provenza thanked everyone for their funding and support.
- 2.02 Alicia Ruiz, Client Services Coordinator, presented Certificates of Appreciation to volunteer coaches of the YCH Soccer League: Alex Contreras, Woodland; Fernando Cervantes, Jenna Thal, Catherine O'Neil and Omar Tinaco of Winters; Tina Lopez, Davis Migrant Center, Uriel Cisneros, Dixon Migrant Center; Angel Montoya and Roberto Guevara, Madison Migrant Center.
- 2.03 Executive Director Lisa Baker made a presentation to Janis Holt, Resource Administrator, from California State University of Sacramento for her work with the High School Equivalency Program.
- 2.04 Executive Director Lisa Baker presented a "Thank You" to YCH staff from the City of Davis Community Services Department.
- 2.05 Resource Administrator Janis Holt made a presentation to YCH from the Housing Insurance Group (HAIG) as Honorable Mention in the Housing Authority Risk Retention Innovation Award program for Policy Year 2010-2011.
- 2.06 Executive Director Lisa Baker made a presentation to YCH from the California Association of Housing Authorities (CAHA) for its work with New Hope CDC and Neighborhood Partners on Rochdale Grange in recognition of Housing America Month 2011.
- 2.07 Resource Administrator Janis Holt presented new hires, promotions and transfers: Cristina Bramble, promoted to permanent full time Office Assistant I in Reception; Lauren Losada, Part-time Resident Manager for Cottonwood Meadows; José Alvarez, Part-time Resident Manager, Pacifica; Elizabeth Montoya, Promotion from Office Assistant I in Reception to Housing Specialist I in Eligibility; Celia Marquez, Transfer from Eligibility to Housing Specialist I in the Housing Assistance Division, and Alicia Ruiz, client services

coordinator.
Agenda Item No. 4.02
Changeover in Governance Status

Received oral report update on Status of Changeover in Governance, in which Executive Director Lisa Baker indicated they will begin appointing members between December and January.

Agenda Item No. 5.03
Executive Director Comments

Received comments from the Executive Director, Lisa Baker, who addressed the Board of Commissioners and provided an update on the following accomplishments:

Operations

- PIC scores for HCV are 99.46, 0 late recertifications and HQS inspections. PIC scores for LIPH are 99%. Occupancy is at 97%.
- YCH confirmed as Voucher High Performer, 2nd year in a row.
- We held our inaugural quarterly resident meeting scheduled for June 29, 2011 for Cottonwood Meadows. The meeting was well received and we were able to present information.
- The new part time property managers have started at both Cottonwood Meadows and at Pacifico.
- Agricultural housing staff received free training from Lowe's on re-keying and mater-keying locks. The next training will be on plumbing.
- The maintenance on Davis Solar units has transitioned to Agricultural Housing, who are also managing the units. They are 100% occupied.
- There are currently 8 vacancies at Davis, 5 in Dixon and 6 in Madison. The centers have had one season extension and our second extension request was approved. The new closing dates are: Davis: 10/31/11, Dixon: 11/14/11, Madison: 11/7/11.

Facilities

- Emergency Back-up generator for Davis Migrant Water Well project delivered 10/11/11. We are waiting on a new hydro-pneumatic tank and well pump to be delivered. Irrigation sprinklers are 95% complete – electrician has to make final power connections to the timers.

- Unfortunately, our CalEMA grant application for funding for the back-up generator was not selected.
- Woodland, Yolano and Donnelly playgrounds, the contractor is on-site and has laid out the locations for the new playgrounds and preparing for the concrete contractor to set forms for curbing around them. Contractor is also laying out new ADA approaches in preparation for demolition of existing concrete.
- 2009 ARRA grant – the 3rd quarter ARRA status report to HUD has been completed. Additional Energy Star refrigerators have been purchased and delivered. One year warranty inspections of all ARRA replacement windows will be in the next 2 weeks.

Finance and Administration

- Article was published in the Journal of Housing and Community Development on our technology initiatives.
- The draft white paper on Sustainability has been completed and will be finalized next week in time for the NAHRO National Conference. Director Baker is chair of the national Working Group on Sustainable Legislation and Policy.
- Furniture and new computers were purchased for the computer learning centers and have been received. The learning centers are undergoing a cleanup and makeover before the new equipment is installed.
- We received 60 plug load sensors for use agency-wide (for free!). They have a sensor that turns off peripherals when the person leaves their desk and turns them back on when someone is at the station. We are installing them throughout our system and in our computer learning centers.
- We are in the process of establishing our first computer center for seniors at our West Sacramento River Bend Manor complex. This is accomplished through a generous donation of funding and computers from the City of West Sacramento.
- We will also be the site of the Broderick-Bryte neighborhood group and historic society at our West Sacramento offices. We are preparing office space for them and it is anticipated that they will move in around November 1st.

Human Resources and Resident Services

Services

- As part of the “Welcome Home Initiative”, the poster, essay, photography and poem contest kicked off September 29 and is currently being offered at the different Computer

learning Centers. Children and Youth ages 7-18 years from the Public Housing sites, Migrant Centers and the Voucher program have been invited to participate. A series of workshops on the basics of art, essay and poem writing will be offered to assist participants with this project at each location beginning October 10th.

- The 2011 YCH Youth Soccer League Tournament was held August 28, 2011 at Playfields Park in Davis. Over 150 people attended including players, family members and staff from the partner agencies. Madison Migrant Center won the championship and the Woodland team took 2nd place. Thanks to generous donations and sponsorships, over \$1,000 was raised to support the soccer league this year.
- Three resident families received emergency food and donated furniture items; two resident families were referred to the RISE Safety Net Program for assistance with different family needs. The Rise Safety Net program serves families who have children ages 1-5 yrs. living in rural communities and their services include stipends, home visits and transportation.
- FSS participation increased with six one-on-one orientations resulting in three new enrollments. Staff continues to participate in the quarterly Bay Area Family Self-Sufficiency Coordinator's meetings.
- Staff participated in the Yolo County Earned Income Tax Credit (EITC) Convening meeting held on September 23, 2011. YCH will be working with VITA in volunteer recruitment and the provision of their services to residents and tenants.
- YCH participated in the Multi-Cultural Fair in West Sacramento on October 1st with a booth and information about our available services. YCH staff, Alicia Ruiz and Jose Alvarez, was available to answer participant questions.
- Resident meetings are scheduled at West Sacramento on October 20th at 5:00pm, Winters on October 26th and Woodland on October 27th at 5:30pm.

Resources

- Yolo Fliers Club was the location of the "no host" YCH Staff Recognition Dinner on August 19th. Over 40 attendees enjoyed the event, including the entertainment provided by Executive Director, Lisa Baker. Staff was recognized for their years of service in 5 year increments with Fred Ichtertz and Enrique Avila being recognized for over 30 years of service to the agency.
- Staff attended the California State University, Sacramento High School Equivalency Program (HEP) graduation in Sacramento on August 19th. Yolo County Housing was recognized for their contributions to the program during the ceremony where 74 graduates received their diplomas.
- Rochdale Grange held their Grand Opening on October 5th. YCH co-sponsored the event with Neighborhood Partners, LLC. Speakers included YCH Chair, Jim Provenza and Commissioner Matt Rexroad along with former Commissioner and current California Assembly Member, Mariko Yamada. Bill Fagan, Executive Director of Stanislaus

Housing Authority and representative of Housing America presented Lisa Baker a plaque recognizing Yolo County Housing. Over 75 people attended this event with perfect weather and great food.

- September 14th was the YCH All Hands Meeting where staff was informed of current projects and updates from each of the agency's departments, received safety training, and information on future budget concerns and issues.
- Staff participated in a regional risk management meeting with Northern California Housing Authorities in Sacramento on September 15th. The meeting was sponsored by Housing Authority Insurance Group (HAIG), our insurer.
- YCH has filled the open positions of Client Services Coordinator, Housing Specialist I, Office Assistant I and Resident Manager (2). We are currently recruiting to fill the internship position of Special Assistant to the Executive Director through UC Davis.

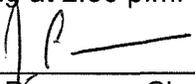
Agenda Item No. 5.04

Board of Commissioners Comments

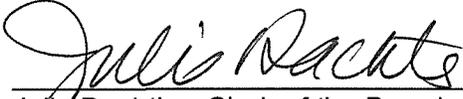
There were no comments from the Board of Commissioners.

Adjournment

Adjourned this meeting of the Yolo County Housing at 2:50 p.m.



Jim Provenza, Chair
Yolo County Housing



Julie Dachtler, Clerk of the Board

YOLO COUNTY HOUSING

AGENDA

REGULAR MEETING

OCTOBER 13, 2011

YOLO COUNTY HOUSING

MICHAEL H. MCGOWAN, DISTRICT 1

DON SAYLOR, DISTRICT 2

MATT REXROAD, DISTRICT 3

JIM PROVENZA, DISTRICT 4

DUANE CHAMBERLAIN, DISTRICT 5

MARLENE GARNES, TENANT COMMISSIONER

BERNITA TONEY, TENANT COMMISSIONER

BOARD OF SUPERVISORS CHAMBERS

625 COURT STREET, ROOM 206

WOODLAND, CALIFORNIA 95695

LISA A. BAKER
EXECUTIVE DIRECTOR

SONIA CORTES
AGENCY COUNSEL

Reminder: Please turn off cell phones.**2:00 P.M. CALL TO ORDER (ITEMS 1.01 - 1.03)**

- 1.01 Pledge of Allegiance
- 1.02 Consider approval of agenda
- 1.03 Public Comment: Opportunity for members of the public to address the Housing Authority on subjects not otherwise on the agenda relating to Housing Authority business. The Board reserves the right to impose a reasonable limit on time afforded to any topic or to any individual speaker.

PRESENTATIONS (ITEMS 2.01– 2.07)

- 2.01 Presentation of Certificates of Appreciation to our Partners providing Donations to the YCH Soccer League: Coinmach, Kay O’Laughlin, District Manager; Deportes Celaya, Raúl Perez, Owner; Yolo Interfaith Immigration Network, Alison Pease, Board Member; California Health Education Council, Oscar Velasco and Edith Gomez, Program Assistants
- 2.02 Presentation of Certificates of Appreciation to Volunteer Coaches of the YCH Soccer League: Alex Contreras, Woodland; Fernando Cervantes, Jenna Thal, Catherine O’Neil and Omar Tinaco of Winters; Tina Lopez, Davis Migrant Center; Uriel Cisneros, Dixon Migrant Center; Angel Montoya and Roberto Guevara, Madison Migrant Center
- 2.03 Presentation to Janis Holt, Resource Administrator, from California State University of Sacramento for her work with the High School Equivalency Program
- 2.04 Presentation of “Thank You” to YCH staff from the City of Davis Community Services Department
- 2.05 Presentation to YCH from the Housing Authority Insurance Group (HAIG) as Honorable Mention in the Housing Authority Risk Retention Innovation Award program for Policy Year 2010 - 2011
- 2.06 Presentation to YCH from the California Association of Housing Authorities (CAHA) for its work with New Hope CDC and Neighborhood Partners on Rochdale Grange in Recognition of Housing America Month 2011
- 2.07 Presentation of New Hires, Promotions and Transfers: Cristina Brambila, promoted to permanent full time Office Assistant I in Reception; Lauren Losada, Part-time Resident Manager for Cottonwood Meadows; José Alvarez, Part-time Resident Manager, Pacifico; Elizabeth Montoya, Promotion from Office Assistant I in Reception to Housing Specialist I in Eligibility; Celia Marquez, Transfer from Eligibility to Housing Specialist I in the Housing Assistance Division

CONSENT AGENDA (ITEMS 3.01 – 3.03)

- 3.01 Approval of Minutes from the meeting of August 11, 2011 (Baker)
- 3.02 Receive and File Unaudited Financial Report for the Year Ending June 30, 2011 (Stern)
- 3.03 Review and Ratify Award of Contract with Sierra Valley Construction, Inc. as the lowest responsive – responsible bidder for the City of Woodland CDBG Playground Project at Yolano Village and the 2009 Capital Fund Playground Project at Donnelly Circle, along with ADA Site Improvements at Yolano Village and Donnelly Circle in Woodland, California (Ichtertz)

REGULAR AGENDA (ITEMS 4.01 – 4.04)

- 4.01 Receive Oral Report on Status of the Budget for Next Year (Baker)
- 4.02 Receive Oral Report Update on Status of Changeover in Governance (Baker)
- 4.03 Receive Comments from Executive Director
- 4.04 Receive Comments from Commissioners

ADJOURNMENT

Next meeting scheduled for December 8, 2011.

I declare under penalty of perjury that the foregoing agenda was posted October 7, 2011 by 5:00 p.m. at the following places:

1. On the bulletin board at the east entrance of the Erwin Meier Administration Center, 625 Court Street, Woodland, California; and
2. On the bulletin board on the kiosk outside the Board of Supervisors Chambers, Room 206, in the Erwin Meier Administration Center, 625 Court Street, Woodland, California.
3. On the bulletin board of Yolo County Housing, 147 West Main Street, Woodland, California.

I declare under penalty of perjury that the foregoing agenda will be posted no later than October 10, 2011 by 2:00 p.m. as follows:

4. On the Yolo County website: www.yolocounty.org.

Julie Dachtler, Clerk of the Board

By: _____

Clerk

NOTICE

If requested, this agenda can be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans with Disabilities Act of 1990 and the Federal Rules and Regulations adopted in implementation thereof. Persons seeking an alternative format should contact the Clerk of the Board for further information. In addition, a person with a disability who requires a modification or accommodation, including auxiliary aids or services, in order to participate in a public meeting should telephone or otherwise contact the Clerk of the Board as soon as possible and at least 24 hours prior to the meeting. The Clerk of the Board may be reached at (530) 666-8195 or at the following address:

Clerk of the Board of Supervisors
County of Yolo
625 Court Street, Room 204 Woodland, CA 95695

Yolo County Housing
Yolo County, California

To: Co. Counsel ✓
Yolo County Housing ✓

CONSENT CALENDAR

Excerpt of Minute Order No.11-37, Item No. 3.01, of the Yolo County Housing meeting of October 13, 2011.

MOTION: Toney. SECOND: Saylor. AYES: Provenza, Chamberlain, Saylor, Toney. ABSENT: McGowan, Rexroad, Garnes.

3.01 Approved minutes from the meeting of August 11, 2011.

3.02 Received and filed the unaudited financial report for year ending June 30, 2011.

3.03 Ratified contract with Sierra Valley Construction as the lowest responsive ~ responsible bidder for the City of Woodland CDBG Playground Project at Yolano Village, 2009 Capital Fund Playground Project at Donnelly Circle and ADA Site Improvements at Yolano Village and Donnelly Circle housing complexes, Woodland, California.

Yolo County Housing
Yolo County, California

August 11, 2011

MINUTES

Yolo County Housing met on the 11th day of August, 2011 in regular session in its Chambers in the Erwin Meier Administration Center, 625 Court Street, Woodland, California at 2:00 p.m. Present were Commissioners Provenza, Chamberlain, Toney and Garnes. Commissioners McGowan, Saylor, and Rexroad were absent. Chair Provenza presided. Janis Holt, Resource Manager, sat in for Lisa A. Baker, Executive Director, and Sonia Cortés, Agency Counsel, were present.

Agenda Item No. 1.01
Pledge of Allegiance

This meeting of the Board of Commissioners commenced with the Pledge of Allegiance.

Agenda Item No. 1.03
Public Comment

The Chair invited individuals of the public to make statements on matters relating to Yolo County Housing business. There was none.

Agenda Item No. 2.01
Presentations

2.01 Chair Provenza presented Achievement to Janis Holt and Lisa Baker in recognition of outstanding service as training instructors for the Yolo Training Academy for the 2010-2011 Training Year.

2.02 Resource Manager Janis Holt presented Certificate of Achievement to Elizabeth Robles as a recipient of Scholarship Award from Housing Authority Insurance Group (HAIG) for the 2011-2012 Academic year.

Agenda Item No. 4.02
Executive Director Comments

Resource Manager Janice Holt presented the following remarks on Agency accomplishments:

ACCOMPLISHMENTS – August 2011

Operations

- Client Services staff made 15 home visits to residents throughout the month of July 2011 providing referrals and support services to residents in need.
- The FSS program has provided 5 orientations in the months of June and July and has grown by two new enrollments. The FSS Coordinator has been enhancing her skills through attendance at the FSS Bay Area Coordinators Group meetings.

Resources

- Twenty-three YCH staff attended a two- hour training in-house on Bed Bugs on Wednesday, August 10. The training was offered through our insurance company and provided through the Housing Tele-Video Network (HTVN). The four section series provided staff with management tools to deal with an infestation if one occurred within our portfolio. YCH also prepared written guidelines and checklists to assist staff and residents.
- The recruitment process for all open positions has continued through the last two weeks, including the written exam and oral exam. Final interviews and reference checking is being scheduled over the next two weeks with the goal of having all positions filled on or around September 1, 2011.
- Staff participated on a “regional” Workforce Investment Board (WIB) group that included nine counties within the Sacramento region. The meeting provided ideas for increasing youth participation in programs (including YCH youth) and opportunities for collaborative self-sufficiency programs. The group has agreed to work together on assuring unemployed and underemployed residents have access to the wide range of One-Stop services and that employers have access to a wide range of skilled employees.

Agenda Item No. 4.04

Board of Commissioners Comments

There were no reports from the Board of Commissioners.

The Board of Commissioners recessed at 2:22 p.m. to await the arrival of Commissioner Games. They reconvened at 2:45 p.m. All members were present except for Commissioners McGowan, Saylor and Rexroad. Chair Provenza presided.

Agenda Item No. 1.02

Approval of the Agenda

Minute Order No. 11-32: Approved the agenda for this meeting as submitted.

MOTION: Provenza. SECOND: Chamberlain. AYES: Chamberlain, Provenza, Toney, Games. ABSENT: McGowan, Saylor, Rexroad.



Jim Provenza, Chair
Yolo County Housing



Julie Dachtler, Clerk of the Board

Yolo County Housing
Yolo County, California

To: Co. Counsel ✓
Yolo County Housing ✓

CONSENT CALENDAR

Excerpt of Minute Order No.11-37, Item No. 3.02, of the Yolo County Housing meeting of October 13, 2011.

MOTION: Toney. SECOND: Saylor. AYES: Provenza, Chamberlain, Saylor, Toney. ABSENT: McGowan, Rexroad, Garnes.

3.01 Approved minutes from the meeting of August 11, 2011.

3.02 Received and filed the unaudited financial report for year ending June 30, 2011.

3.03 Ratified contract with Sierra Valley Construction as the lowest responsive ~ responsible bidder for the City of Woodland CDBG Playground Project at Yolano Village, 2009 Capital Fund Playground Project at Donnelly Circle and ADA Site Improvements at Yolano Village and Donnelly Circle housing complexes, Woodland, California.



Yolo County Housing

Lisa A. Baker, Executive Director

147 W. Main Street
WOODLAND, CA 95695

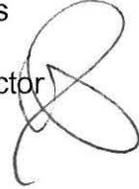
Woodland: (530) 662-5428
Sacramento: (916) 444-8982
TTY: (800) 545-1833, ext. 626

BOARD OF COMMISSIONERS

Duane Chamberlain
Marlene Games
Michael H. McGowan
Jim Provenza
Matt Rexroad
Don Saylor
Bernita Toney

DATE: October 13, 2011

TO: YCH Board of Commissioners

FROM: Lisa A. Baker, Executive Director 

PREPARED BY: Mark Stern, Finance Director

SUBJECT: **Receive and File Unaudited Financial Report for the Year Ending June 30, 2011**

RECOMMENDED ACTION:

1. Receive and file the unaudited financial report for year ending June 30, 2011

BACKGROUND/DISCUSSION:

YCH's Unaudited Financial Data Schedule (FDS) has been submitted to HUD as required. The printed FDS and a summary of the results are attached. YCH had a good year in FY 2010 – 2011. Next year will be much more difficult, no matter which version of the federal budget is ultimately enacted. Here is a program-by-program review of the year end:

- **Low Income Public Housing**

- ❖ All three AMPs include Capital Fund Equity Subsidy, which is income received during the fiscal year as reimbursement for purchase of depreciable capital assets. The expenses associated with this income will be recognized over time as depreciation expense of the assets purchased.
- ❖ All Three AMPs include an Operating Subsidy received from HUD.
- ❖ All three AMPs include a Capital Fund subsidy to program operations. A portion of annual Capital Fund Grants is used to help pay for normal operating expenses (line 1406), staff training and tenant services (line 1408), fees and costs (line 1430) - such as architectural fees and Plan Updates - and Dwelling Equipment (line 1465.1) and Non-Dwelling Equipment (line 1475) that are durable but do not meet agency capitalization criteria (stoves, refrigerators, water heaters, etc).
- ❖ Income earned in the AMPs is restricted for use in the AMPs.

- **Woodland** – Net loss of (\$64,099) including depreciation. Including the ARRA Funding and excluding depreciation, the amp had net income of \$228,931.
- **Winters** – Net (\$275,344) all inclusive. Including ARRA and excluding depreciation, the amp had net income of \$156,471.
- **West Sacramento** – Net income is \$469,207. Including ARRA and excluding depreciation, the amp had net income of \$890,763.
- **Housing Choice Vouchers** – Net income for the year is \$244,005. Program operations had income of \$115,444 and Voucher funding exceeded voucher expenses by \$128,561. Income earned in the HCV program is restricted for use in the HCV program.
- **COCC** – All inclusive net income is \$441,267. Excluding depreciation, the net income is \$637,166. One time distributions from the dissolution of CHARMA amounted to \$629,679 of which \$146,000 was allocated by the Board to other programs to fund their OPEB expenses. Excluding this one-time distribution and depreciation, net income is \$153,487.
- **State & Local** – This includes all three **migrant centers**, the **ADMH Helen Thompson Homes** and **Pacifico**. The income represents contract funds for the migrant programs that were not spent in the current year. The funds are put into an operating reserve for future use as approved by OMS.
- **Rural Rental – Davis Solar Homes** had a small net income after depreciation.
- **Component Unit – New Hope CDC** has a small loss for the year. Excluding depreciation, net income was \$22,519. The income fell slightly short of the debt service principal of \$24,619.

FISCAL IMPACT

YCH has completed a very successful year but changes that will affect operations are in the offing. Operating and Capital Fund subsidies will be reduced in 2011-2012, ARRA funding has been expended, HCV administrative funding will be reduced and there will be no further CHARMA distributions. The extent of total funding cuts depends on the Federal budget that is adopted for 2012.

Although this is the “Unaudited FDS,” staff expects the final report will have no significant changes.

Attachments:

- A. Income Statement Summary
- B. Agency Wide FDS Balance Sheet (includes all three AMPs in “Project Total” column).

- C. Agency Wide Income Statement (includes all three AMPs in "Project Total" column).
- D. Project Balance Sheet (with a column for each AMP)
- E. Project Income Statement (with a column for each AMP)

Yolo County Housing
FDS Income Statement Summary
2010-2011

Attachment A	Woodland	Winters	West Sac	HCV	New Hope	Migrant, ADMH & Pacífico	Davis Solar	ARRA	COCC & Admin Bldg	Total
Operating Income	601,102	646,327	499,678	-	256,412	3,342	37,930		33,724	2,078,515
Other Income	46,920	83,297	32,097	71,070	3,594	3,233	61		1,836,259	2,076,531
Operating Subsidy/Admin Subsidy	337,904	282,004	476,631	1,072,830	-	1,747,523	-	37,380	282,976	4,237,248
Voucher Subsidy	-	-	-	9,541,913	-	-	-		-	9,541,913
Capital Fund Subsidy	78,544	39,595	519,036	-	-	-	-	594,940	36,693	1,268,808
Total Income	1,064,470	1,051,223	1,527,442	10,685,813	260,006	1,754,098	37,991	632,320	2,189,652	19,203,015
Operating Expenses	1,004,838	1,079,313	877,757	1,028,456	237,487	1,653,276	20,973	37,380	1,552,486	7,491,966
Vouchers	-	-	-	9,413,352	-	-	-	-	-	9,413,352
Depreciation	152,818	276,341	209,564		34,313	17,588	12,108		195,899	898,631
Total Expenses	1,157,656	1,355,654	1,087,321	10,441,808	271,800	1,670,864	33,081	37,380	1,748,385	17,803,949
Operating Transfers	29,087	29,087	29,086					(87,262)		(2)
Net Income	(64,099)	(275,344)	469,207	244,005	(11,794)	83,234	4,910	507,678	441,267	1,399,064
ARRA Allocation	140,212	155,474	211,992					(507,678)		-
Net Income Including ARRA	76,113	(119,870)	681,199	244,005	(11,794)	83,234	4,910	-	441,267	1,399,064
Net Income (Excluding Depreciation)	228,931	156,471	890,763	244,005	22,519	100,822	17,018	-	637,166	2,297,695
Debt Service Principal					24,619		878		159,500	

174 Other Assets											
176 Investments in Joint Ventures											
180 Total Non-Current Assets	\$11,750,662	\$31,416	\$1,285,964	\$995,684	\$163,559	\$0	\$3,821,676	\$18,048,941	\$0	\$18,048,941	
190 Total Assets	\$13,050,000	\$1,876,961	\$1,621,853	\$3,719,739	\$264,835	\$0	\$4,260,686	\$25,602,074	-\$780,996	\$24,821,078	
311 Bank Overdraft											
312 Accounts Payable <= 90 Days		\$789		\$16,809			\$317,005	\$336,603		\$336,603	
313 Accounts Payable >90 Days Past Due											
321 Accrued Wage/Payroll Taxes Payable							\$50,733	\$50,733		\$50,733	
322 Accrued Compensated Absences - Current Portion	\$8,407	\$7,247	\$183	\$6,899	\$54		\$17,003	\$39,773		\$39,773	
324 Accrued Contingency Liability											
325 Accrued Interest Payable			\$2,387				\$1,706	\$4,093		\$4,093	
331 Accounts Payable - HUD PHA Programs											
332 Account Payable - PHA Projects											
333 Accounts Payable - Other Government				\$643,687				\$643,687		\$643,687	
341 Tenant Security Deposits	\$148,042		\$16,068	\$29,587	\$1,458		\$2,520	\$198,255		\$198,255	
342 Deferred Revenues		\$216,525		\$974,784			\$78,996	\$1,270,285		\$1,270,285	
343 Current Portion of Long-term Debt - Capital Projects/Mortgage Revenue Bonds			\$29,517		\$607		\$0	\$30,124		\$30,124	
344 Current Portion of Long-term Debt - Operating Borrowings											
345 Other Current Liabilities							\$18,858	\$18,858		\$18,858	
346 Accrued Liabilities - Other		\$4,322						\$4,322		\$4,322	
347 Inter Program - Due To		\$127,145	\$252,715		\$5,663		\$395,173	\$780,896	-\$780,996	\$0	
348 Loan Liability - Current				\$2,618			\$108,209	\$110,827		\$110,827	
310 Total Current Liabilities	\$156,449	\$356,028	\$301,450	\$1,676,344	\$8,682	\$0	\$990,203	\$3,468,556	-\$780,996	\$2,707,560	
351 Long-term Debt, Net of Current - Capital Projects/Mortgage Revenue			\$2,055,270					\$2,055,270		\$2,055,270	
352 Long-term Debt, Net of Current - Operating Borrowings											
353 Non-current Liabilities - Other		\$3,502						\$3,502		\$3,502	
354 Accrued Compensated Absences - Non Current	\$25,216	\$21,742	\$488	\$20,696	\$163		\$51,010	\$119,315		\$119,315	
355 Loan Liability - Non Current				\$351,139			\$1,368,987	\$1,720,136		\$1,720,136	
356 FASB 5 Liabilities											
357 Accrued Pension and OPEB Liabilities	\$318,651	\$106,827		\$230,441			\$233,443	\$869,362		\$869,362	
350 Total Non-Current Liabilities	\$343,867	\$132,071	\$2,055,758	\$602,276	\$163	\$0	\$1,653,450	\$4,787,585	\$0	\$4,787,585	
300 Total Liabilities	\$500,316	\$488,099	\$2,357,208	\$2,278,620	\$8,245	\$0	\$2,643,653	\$8,276,141	-\$780,996	\$7,495,145	
508.1 Invested in Capital Assets, Net of Related Debt	\$11,750,662	\$31,416	-\$780,823	\$995,684	\$162,952		\$3,821,676	\$15,963,547		\$15,963,547	
509.2 Fund Balance Reserved											
511.2 Unreserved, Designated Fund Balance											
511.1 Restricted Net Assets	\$0	\$668,774	\$160,997	\$1,713,493	\$55,113	\$0		\$2,798,377		\$2,798,377	
512.1 Unrestricted Net Assets	\$1,607,022	\$488,672	-\$97,529	-\$1,266,038	\$38,525	\$0	-\$2,204,643	-\$1,435,991		-\$1,435,991	
512.2 Unreserved, Undesignated Fund Balance											
513 Total Equity/Net Assets	\$13,357,684	\$1,388,862	-\$735,355	\$1,441,119	\$256,590	\$0	\$1,617,033	\$17,325,933	\$0	\$17,325,933	
600 Total Liabilities and Equity/Net Assets	\$13,858,000	\$1,876,961	\$1,621,853	\$3,719,739	\$264,835	\$0	\$4,260,686	\$25,602,074	-\$780,996	\$24,821,078	

Attachment C

Housing Authority of the County of Yolo (CA044)
WOODLAND, CA

Entity Wide Revenue and Expense Summary

Submission Type: Unaudited/A-133

Fiscal Year End: 06/30/2011

	Project Total	14,871 Housing Choice Vouchers	6 Component Units	2 State/Local	10,427 Rural Rental Assistance Payments	14,885 Formula Capital Fund Stimulus Grant	COCC	Subtotal	ELIM	Total
70300 Net Tenant Rental Revenue	\$1,715,065		\$254,320	\$3,342	\$37,620		\$33,724	\$2,044,071		\$2,044,071
70400 Tenant Revenue - Other	\$32,042		\$2,092		\$310			\$34,444		\$34,444
70500 Total Tenant Revenue	\$1,747,107	\$0	\$256,412	\$3,342	\$37,930	\$0	\$33,724	\$2,078,515	\$0	\$2,078,515
70600 HUD PHA Operating Grants	\$1,096,539	\$10,614,743				\$37,380	\$282,976	\$12,031,638		\$12,031,638
70610 Capital Grants	\$637,175					\$594,940	\$38,693	\$1,268,808		\$1,268,808
70710 Management Fee							\$672,853	\$672,853	-\$664,752	\$8,101
70720 Asset Management Fee							\$51,100	\$51,100	-\$51,100	\$0
70730 Book Keeping Fee							\$155,633	\$155,633	-\$155,633	\$0
70740 Front Line Service Fee										
70750 Other Fees							\$258,467	\$258,467	-\$258,467	\$0
70700 Total Fee Revenue							\$1,138,053	\$1,138,053	-\$1,129,952	\$8,101
70800 Other Government Grants				\$1,747,523				\$1,747,523		\$1,747,523
71100 Investment Income - Unrestricted	\$2,216	\$1,900					\$3,453	\$7,569		\$7,569
71200 Mortgage Interest Income										
71300 Proceeds from Deposition of Assets Held for Sale										
71310 Cost of Sale of Assets										
71400 Fraud Recovery		\$9,660						\$9,660		\$9,660
71500 Other Revenue	\$160,098	\$55,548	\$3,594	\$1,633	\$61		\$694,753	\$915,687	-\$150,331	\$765,356
71600 Gain or Loss on Sale of Capital Assets										
72000 Investment Income - Restricted		\$3,902		\$1,600				\$5,502		\$5,502
70000 Total Revenue	\$3,643,135	\$10,685,813	\$260,006	\$1,754,098	\$37,991	\$632,320	\$2,189,652	\$19,203,015	-\$1,280,283	\$17,922,732
91100 Administrative Salaries	\$208,894	\$270,290	\$4,604	\$21,867	\$1,555	\$25,684	\$555,166	\$1,088,132		\$1,088,132
91200 Auditing Fees	\$20,289	\$16,817	\$2,713	\$4,000			\$12,681	\$56,500		\$56,500
91300 Management Fee	\$278,110	\$216,347	\$17,710	\$149,809	\$2,777			\$684,753	-\$664,752	\$1
91310 Book-keeping Fee	\$41,035	\$117,390						\$158,425	-\$155,633	\$2,792
91400 Advertising and Marketing			\$324					\$324		\$324
91500 Employee Benefit Contributions - Administrative	\$234,684	\$193,502	\$2,244	\$128,492	\$671	\$11,716	\$288,670	\$859,979		\$859,979
91600 Office Expenses	\$150,552	\$129,648	\$3,677	\$82,390	\$549		\$75,744	\$422,550	-\$128,718	\$293,832
91700 Legal Expense	\$13,076		\$1,330				\$90,895	\$65,301		\$65,301
91800 Travel	\$3,582	\$5,627		\$1,168	\$167		\$11,524	\$22,068		\$22,068
91810 Allocated Overhead										
91900 Other			\$1,330	\$9,115				\$10,445		\$10,445
91000 Total Operating - Administrative	\$950,222	\$949,621	\$33,952	\$376,831	\$5,719	\$37,380	\$984,712	\$3,348,477	-\$848,103	\$2,399,374
92000 Asset Management Fee	\$51,100							\$51,100	-\$51,100	\$0
92100 Tenant Services - Salaries	\$55,696	\$16,864	\$1,550					\$74,100		\$74,100
92200 Relocation Costs										
92300 Employee Benefit Contributions - Tenant Services	\$13,192	\$6,394						\$19,586		\$19,586
92400 Tenant Services - Other	\$8,034	\$5,000	\$0					\$13,084		\$13,084
92500 Total Tenant Services	\$76,912	\$28,258	\$1,600	\$0	\$0	\$0	\$0	\$106,770	\$0	\$106,770

97400 Depreciation Expense	\$636,723		\$34,313	\$17,568	\$12,106		\$195,899	\$898,631		\$898,631
97500 Fraud Losses										
97600 Capital Outlays - Governmental Funds										
97700 Debt Principal Payment - Governmental Funds										
97800 Dwelling Units Rent Expense										
90000 Total Expenses	\$3,600,831	\$10,441,608	\$271,800	\$1,670,864	\$33,061	\$37,360	\$1,748,385	\$17,803,949	-\$1,280,263	\$16,523,686
10010 Operating Transfer In	\$480,437						\$282,976	\$763,413		\$763,413
10020 Operating Transfer Out	-\$393,177					-\$67,262	-\$282,976	-\$763,415		-\$763,415
10030 Operating Transfers from/to Primary Government										
10040 Operating Transfers from/to Component Unit										
10050 Proceeds from Notes, Loans and Bonds										
10060 Proceeds from Property Sales										
10070 Extraordinary Items, Net Gain/Loss										
10080 Special Items (Net Gain/Loss)										
10091 Inter Project Excess Cash Transfer In										
10092 Inter Project Excess Cash Transfer Out										
10093 Transfers between Program and Project - In										
10094 Transfers between Project and Program - Out										
10100 Total Other financing Sources (Uses)	\$87,260	\$0	\$0	\$0	\$0	-\$87,262	\$0	-\$2	\$0	-\$2
10000 Excess (Deficiency) of Total Revenue Over (Under) Total Expenses	\$129,764	\$244,005	-\$11,794	\$83,234	\$4,810	\$507,678	\$441,267	\$1,399,064	\$0	\$1,399,064
11020 Required Annual Debt Principal Payments	\$0	\$0	\$24,619	\$0	\$878	\$0	\$159,500	\$184,997		\$184,997
11030 Beginning Equity	\$12,766,473	\$1,144,857	-\$723,561	\$1,357,885	\$251,680	\$0	\$1,175,766	\$15,973,100		\$15,973,100
11040 Prior Period Adjustments, Equity Transfers and Correction of Errors	\$461,447	\$0		\$0		-\$507,678	\$0	-\$46,231		-\$46,231
11050 Changes in Compensated Absence Balance										
11060 Changes in Contingent Liability Balance										
11070 Changes in Unrecognized Pension Transition Liability										
11080 Changes in Special Term/Governance Benefits Liability										
11090 Changes in Allowance for Doubtful Accounts - Dwelling Rents										
11100 Changes in Allowance for Doubtful Accounts - Other										
11170 Administrative Fee Equity		\$520,088						\$520,088		\$520,088
11180 Housing Assistance Payments Equity		\$868,774						\$868,774		\$868,774
11190 Unit Months Available	5172	15878	564	1525	84			23223		23223
11210 Number of Unit Months Leased	5099	15652	468	1511	84			22814		22814
11270 Excess Cash	\$1,522,642							\$1,522,642		\$1,522,642
11610 Land Purchases	\$0						\$0	\$0		\$0
11620 Building Purchases	\$0						\$0	\$0		\$0
11630 Furniture & Equipment - Dwelling Purchases	\$0						\$0	\$0		\$0
11640 Furniture & Equipment - Administrative Purchases	\$0						\$0	\$0		\$0
11650 Leasehold Improvements Purchases	\$0						\$0	\$0		\$0
11660 Infrastructure Purchases	\$0						\$0	\$0		\$0
13510 CFFP Debt Service Payments	\$0						\$179,883	\$179,883		\$179,883
13801 Replacement Housing Factor Funds	\$0						\$0	\$0		\$0

Attachment D

Housing Authority of the County of Yolo (CA044) WOODLAND, CA

Project Balance Sheet Summary

Submission Type: Unaudited/A-133

Fiscal Year End: 06/30/2011

	CA044000001	CA044000002	CA044000003	Total
111 Cash - Unrestricted	\$371,102	\$394,820	\$317,716	\$1,083,638
112 Cash - Restricted - Modernization and Development				
113 Cash - Other Restricted				
114 Cash - Tenant Security Deposits	\$52,488	\$63,455	\$80,617	\$196,560
115 Cash - Restricted for Payment of Current Liabilities				
100 Total Cash	\$423,590	\$458,275	\$398,333	\$1,280,198
121 Accounts Receivable - PHA Projects				
122 Accounts Receivable - HUD Other Projects				
124 Accounts Receivable - Other Government				
125 Accounts Receivable - Miscellaneous	\$4,439	\$3,779	\$2,562	\$10,780
126 Accounts Receivable - Tenants	\$4,651	\$15,801	\$4,259	\$24,711
126.1 Allowance for Doubtful Accounts - Tenants	-\$4,000	-\$5,000	-\$3,000	-\$12,000
126.2 Allowance for Doubtful Accounts - Other	\$0	\$0	-\$2,000	-\$2,000
127 Notes, Loans, & Mortgages Receivable - Current				
128 Fraud Recovery				
128.1 Allowance for Doubtful Accounts - Fraud				
129 Accrued Interest Receivable				
120 Total Receivables, Net of Allowances for Doubtful Accounts	\$5,090	\$14,580	\$1,821	\$21,491
131 Investments - Unrestricted				
132 Investments - Restricted				
135 Investments - Restricted for Payment of Current Liability				
142 Prepaid Expenses and Other Assets	\$6,447	\$5,516	\$11,998	\$23,961
143 Inventories	\$76,237	\$30,113	\$58,274	\$164,624
143.1 Allowance for Obsolete Inventories	-\$4,333	-\$1,341	-\$1,275	-\$6,949
144 Inter Program Due From	\$258,007	\$290,343	\$75,663	\$624,013
145 Assets Held for Sale				
150 Total Current Assets	\$765,038	\$797,486	\$544,814	\$2,107,338
161 Land	\$50,616	\$1,202,816	\$1,919,532	\$3,172,964
162 Buildings	\$1,138,165	\$3,939,295	\$5,208,970	\$11,286,430
163 Furniture, Equipment & Machinery - Dwellings				
164 Furniture, Equipment & Machinery - Administration	\$34,625	\$31,715	\$159,997	\$226,237
165 Leasehold Improvements	\$6,058,943	\$5,728,828	\$2,155,383	\$13,943,154
166 Accumulated Depreciation	-\$6,403,528	-\$6,938,483	-\$3,616,770	-\$16,958,781
167 Construction in Progress	\$28,363	\$24,012	\$28,283	\$80,658
168 Infrastructure				
160 Total Capital Assets, Net of Accumulated Depreciation	\$907,084	\$3,988,183	\$6,855,395	\$11,750,662
171 Notes, Loans and Mortgages Receivable - Non-Current				
172 Notes, Loans, & Mortgages Receivable - Non Current - Past				
173 Grants Receivable - Non Current				
174 Other Assets				
176 Investments in Joint Ventures				
180 Total Non-Current Assets	\$907,084	\$3,988,183	\$6,855,395	\$11,750,662
190 Total Assets	\$1,672,122	\$4,785,669	\$7,400,209	\$13,858,000
311 Bank Overdraft				
312 Accounts Payable <= 90 Days				
313 Accounts Payable >90 Days Past Due				
321 Accrued Wage/Payroll Taxes Payable				
322 Accrued Compensated Absences - Current Portion	\$2,649	\$3,167	\$2,591	\$8,407
324 Accrued Contingency Liability				
325 Accrued Interest Payable				
331 Accounts Payable - HUD PHA Programs				
332 Account Payable - PHA Projects				
333 Accounts Payable - Other Government				
341 Tenant Security Deposits	\$47,069	\$54,505	\$46,467	\$148,042
342 Deferred Revenues				
343 Current Portion of Long-term Debt - Capital Projects/Mortgage				
344 Current Portion of Long-term Debt - Operating Borrowings				
345 Other Current Liabilities				
346 Accrued Liabilities - Other				

347 Inter Program - Due To				
348 Loan Liability - Current				
310 Total Current Liabilities	\$49,718	\$57,673	\$49,058	\$156,449
351 Long-term Debt, Net of Current - Capital Projects/Mortgage				
352 Long-term Debt, Net of Current - Operating Borrowings				
353 Non-current Liabilities - Other				
354 Accrued Compensated Absences - Non Current	\$7,945	\$9,500	\$7,771	\$25,216
355 Loan Liability - Non Current				
356 FASB 5 Liabilities				
357 Accrued Pension and OPEB Liabilities	\$66,244	\$185,163	\$66,244	\$318,851
350 Total Non-Current Liabilities	\$74,189	\$195,663	\$74,015	\$343,867
300 Total Liabilities	\$123,907	\$253,336	\$123,073	\$500,316
508.1 Invested In Capital Assets, Net of Related Debt	\$907,084	\$3,988,183	\$6,855,395	\$11,750,662
509.2 Fund Balance Reserved				
511.2 Unreserved, Designated Fund Balance				
511.1 Restricted Net Assets				\$0
512.1 Unrestricted Net Assets	\$841,131	\$544,150	\$421,741	\$1,607,022
512.2 Unreserved, Undesignated Fund Balance				
513 Total Equity/Net Assets	\$1,548,215	\$4,532,333	\$7,277,136	\$13,357,684
600 Total Liabilities and Equity/Net Assets	\$1,672,122	\$4,785,669	\$7,400,209	\$13,858,000

Attachment E

Housing Authority of the County of Yolo (CA044)
WOODLAND, CA

Project Revenue and Expense Summary
Submission Type: Unaudited/A-133

Fiscal Year End: 06/30/2011

	Woodland CA044000001	Winters CA044000002	W Sac CA044000003	Total
70300 Net Tenant Rental Revenue	\$587,145	\$633,177	\$494,743	\$1,715,065
70400 Tenant Revenue - Other	\$13,957	\$13,150	\$4,935	\$32,042
70500 Total Tenant Revenue	\$601,102	\$646,327	\$499,678	\$1,747,107
70600 HUD PHA Operating Grants	\$337,904	\$282,004	\$476,631	\$1,096,539
70610 Capital Grants	\$78,544	\$39,595	\$519,039	\$637,176
70710 Management Fee				
70720 Asset Management Fee				
70730 Book Keeping Fee				
70740 Front Line Service Fee				
70750 Other Fees				
70700 Total Fee Revenue				
70800 Other Government Grants				
71100 Investment Income - Unrestricted	\$665	\$889	\$662	\$2,216
71200 Mortgage Interest Income				
71300 Proceeds from Disposition of Assets Held for Sale				
71310 Cost of Sale of Assets				
71400 Fraud Recovery				
71500 Other Revenue	\$46,255	\$82,408	\$31,435	\$160,098
71600 Gain or Loss on Sale of Capital Assets				
72000 Investment Income - Restricted				
70000 Total Revenue	\$1,064,470	\$1,051,223	\$1,527,442	\$3,643,135
91100 Administrative Salaries	\$73,873	\$68,808	\$66,213	\$208,894
91200 Auditing Fees	\$6,763	\$6,763	\$6,763	\$20,289
91300 Management Fee	\$98,287	\$89,955	\$89,888	\$278,110
91310 Book-keeping Fee	\$13,515	\$12,368	\$15,152	\$41,035
91400 Advertising and Marketing				
91500 Employee Benefit contributions - Administrative	\$57,024	\$115,496	\$62,164	\$234,684
91600 Office Expenses	\$50,705	\$48,532	\$51,315	\$150,552
91700 Legal Expense	\$5,596	\$7,480		\$13,076
91800 Travel	\$1,633	\$994	\$955	\$3,582
91810 Allocated Overhead				
91900 Other				
91000 Total Operating - Administrative	\$307,396	\$350,376	\$292,450	\$950,222
92000 Asset Management Fee	\$18,050	\$16,530	\$16,520	\$51,100
92100 Tenant Services - Salaries	\$17,825	\$17,591	\$20,270	\$55,686
92200 Relocation Costs				
92300 Employee Benefit Contributions - Tenant Services	\$4,498	\$4,214	\$4,480	\$13,192
92400 Tenant Services - Other	\$6,578	\$425	\$1,031	\$8,034
92500 Total Tenant Services	\$28,901	\$22,230	\$25,781	\$76,912
93100 Water	\$66,001	\$34,861	\$26,538	\$127,400
93200 Electricity	\$28,607	\$33,309	\$40,656	\$102,572
93300 Gas	\$1,168	\$576	\$7,416	\$9,160
93400 Fuel				
93500 Labor				
93600 Sewer	\$41,894	\$137,249	\$30,955	\$210,098
93700 Employee Benefit Contributions - Utilities				
93800 Other Utilities Expense				
93000 Total Utilities	\$137,670	\$205,995	\$105,565	\$449,230
94100 Ordinary Maintenance and Operations - Labor	\$58,813	\$53,936	\$47,251	\$160,000
94200 Ordinary Maintenance and Operations - Materials and	\$65,785	\$95,902	\$89,127	\$250,814
94300 Ordinary Maintenance and Operations Contracts	\$220,457	\$217,189	\$161,202	\$598,848
94500 Employee Benefit Contributions - Ordinary Maintenance	\$17,909	\$16,176	\$19,872	\$53,957
94000 Total Maintenance	\$362,964	\$383,203	\$317,452	\$1,063,619
95100 Protective Services - Labor		\$2,231		\$2,231
95200 Protective Services - Other Contract Costs	\$672		\$2,263	\$2,935

95300 Protective Services - Other				
95500 Employee Benefit Contributions - Protective Services				
95000 Total Protective Services	\$672	\$2,231	\$2,263	\$5,166
96110 Property Insurance	\$16,381	\$11,692	\$43,869	\$71,942
96120 Liability Insurance	\$4,128	\$3,857	\$3,434	\$11,419
96130 Workmen's Compensation	\$8,249	\$8,015	\$7,417	\$23,681
96140 All Other Insurance	\$5,193	\$1,840	\$1,030	\$8,063
96100 Total insurance Premiums	\$33,951	\$25,404	\$55,750	\$115,105
96200 Other General Expenses	\$38,844	\$4,550	\$4,042	\$47,436
96210 Compensated Absences	\$18,026	\$19,048	\$19,002	\$56,076
96300 Payments in Lieu of Taxes	\$44,907	\$43,231	\$38,932	\$127,070
96400 Bad debt - Tenant Rents	\$10,902	\$6,515		\$17,417
96500 Bad debt - Mortgages				
96600 Bad debt - Other				
96800 Severance Expense				
96000 Total Other General Expenses	\$112,679	\$73,344	\$61,976	\$247,999
96710 Interest of Mortgage (or Bonds) Payable				
96720 Interest on Notes Payable (Short and Long Term)				
96730 Amortization of Bond Issue Costs				
96700 Total Interest Expense and Amortization Cost	\$0	\$0	\$0	\$0
96900 Total Operating Expenses	\$1,002,283	\$1,079,313	\$877,757	\$2,959,353
97000 Excess of Operating Revenue over Operating Expenses	\$62,187	-\$28,090	\$649,685	\$683,782
97100 Extraordinary Maintenance	\$2,555			\$2,555
97200 Casualty Losses - Non-capitalized				
97300 Housing Assistance Payments				
97350 HAP Portability-In				
97400 Depreciation Expense	\$152,818	\$276,341	\$209,564	\$638,723
97500 Fraud Losses				
97600 Capital Outlays - Governmental Funds				
97700 Debt Principal Payment - Governmental Funds				
97800 Dwelling Units Rent Expense				
90000 Total Expenses	\$1,157,656	\$1,355,654	\$1,087,321	\$3,600,631
10010 Operating Transfer In	\$156,186	\$143,478	\$180,773	\$480,437
10020 Operating transfer Out	-\$127,099	-\$114,391	-\$151,687	-\$393,177
10030 Operating Transfers from/to Primary Government				
10040 Operating Transfers from/to Component Unit				
10050 Proceeds from Notes, Loans and Bonds				
10060 Proceeds from Property Sales				
10070 Extraordinary Items, Net Gain/Loss				
10080 Special Items (Net Gain/Loss)				
10091 Inter Project Excess Cash Transfer In				
10092 Inter Project Excess Cash Transfer Out				
10093 Transfers between Program and Project - In				
10094 Transfers between Project and Program - Out				
10100 Total Other financing Sources (Uses)	\$29,087	\$29,087	\$29,086	\$87,260
10000 Excess (Deficiency) of Total Revenue Over (Under) Total	-\$64,099	-\$275,344	\$469,207	\$129,764
11020 Required Annual Debt Principal Payments	\$0	\$0	\$0	\$0
11030 Beginning Equity	\$1,457,595	\$8,057,297	\$3,251,581	\$12,766,473
11040 Prior Period Adjustments, Equity Transfers and Correction	\$154,719	-\$3,249,620	\$3,556,348	\$461,447
11050 Changes in Compensated Absence Balance				
11060 Changes in Contingent Liability Balance				
11070 Changes in Unrecognized Pension Transition Liability				
11080 Changes in Special Term/Severance Benefits Liability				
11090 Changes in Allowance for Doubtful Accounts - Dwelling				
11100 Changes in Allowance for Doubtful Accounts - Other				
11170 Administrative Fee Equity				
11180 Housing Assistance Payments Equity				
11190 Unit Months Available	1824	1680	1668	5172
11210 Number of Unit Months Leased	1802	1649	1648	5099

11270 Excess Cash	\$553,446	\$615,583	\$353,613	\$1,522,642
11610 Land Purchases	\$0	\$0	\$0	\$0
11620 Building Purchases	\$0	\$0	\$0	\$0
11630 Furniture & Equipment - Dwelling Purchases	\$0	\$0	\$0	\$0
11640 Furniture & Equipment - Administrative Purchases	\$0	\$0	\$0	\$0
11650 Leasehold Improvements Purchases	\$0	\$0	\$0	\$0
11660 Infrastructure Purchases	\$0	\$0	\$0	\$0
13510 CFFP Debt Service Payments	\$0	\$0	\$0	\$0
13901 Replacement Housing Factor Funds	\$0	\$0	\$0	\$0

Yolo County Housing
Yolo County, California

To: Co. Counsel ✓
Yolo County Housing ✓

CONSENT CALENDAR

Excerpt of Minute Order No.11-37, Item No. 3.03, of the Yolo County Housing meeting of October 13, 2011.

MOTION: Toney. SECOND: Saylor. AYES: Provenza, Chamberlain, Saylor, Toney. ABSENT: McGowan, Rexroad, Ganes.

3.01 Approved minutes from the meeting of August 11, 2011.

3.02 Received and filed the unaudited financial report for year ending June 30, 2011.

3.03 Ratified contract with Sierra Valley Construction as the lowest responsive ~ responsible bidder for the City of Woodland CDBG Playground Project at Yolano Village, 2009 Capital Fund Playground Project at Donnelly Circle and ADA Site Improvements at Yolano Village and Donnelly Circle housing complexes, Woodland, California.



Yolo County Housing

Lisa A. Baker, Executive Director

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BOARD OF COMMISSIONERS

Duane Chamberlain
Marlene Games
Michael H. McGowan
Jim Provenza
Matt Rexroad
Don Saylor
Bernita Toney

DATE: October 13, 2011
TO: YCH Board of Commissioners
FROM: Lisa Baker, Executive Director
PREPARED BY: Fred Ichtertz, Facilities Administrator
SUBJECT: Review and Ratify Award of contract to Sierra Valley Construction, Inc., as the lowest determined responsive – responsible bidder for the City of Woodland CDBG Playground Project at Yolano Village and the 2009 Capital Fund Playground Project at Donnelly Circle along with ADA Site Improvements at Yolano Village and Donnelly Circle in Woodland, California.

RECOMMENDED ACTIONS:

That the Board of Commissioners;

1. Ratify contract with Sierra Valley Construction as the lowest responsive - responsible bidder for the City of Woodland CDBG Playground Project at Yolano Village, 2009 Capital Fund Playground Project at Donnelly Circle and ADA Site Improvements at Yolano Village and Donnelly Circle housing complexes, Woodland, California.

BACKGROUND / DISCUSSION

YCH received a Community Development Block Grant (CDBG) award from the City of Woodland to replace the dilapidated playground equipment that was removed from the former Rick Gonzales Park located between our Yolano Village and Donnelly Circle complexes in Woodland. This park is situated on YCH property. It had been leased and maintained by the City of Woodland for over twenty years. Due to budget cuts within the City, the park and playground equipment was returned to YCH. Upon inspection of the existing playground equipment it was determined that the equipment was a liability and a health and safety concern for our residents. Since the original vendor was no longer in business and parts for repair were unavailable, the existing equipment was removed.

In order to restore the community amenity, YCH applied for a CDBG Grant from the City of Woodland for replacement equipment and was awarded a grant. In order to improve the family-friendly atmosphere, this new playground equipment will be installed closer to our Yolano complex so that children playing on the equipment will be more visible to parents.

In addition, YCH also budgeted within the Capital Fund Program for new playground equipment for the Donnelly Circle development. The former playground equipment was removed approximately twenty-five years ago and never replaced. Children wanting to play had to cross the street to the adjacent complex. This new equipment will be located within

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Sierra Valley Construction, Inc.

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the center of the complex allowing a more safe and secure environment for the children of the Donnelly Circle community.

The design process included residents from both the Yolano and Donnelly Circle communities, who met several times with our agency architect and YCH staff for input and recommendations on the final design. Bids were received on September 1, 2011, with a total of three (3) bids received.

Bid Results

City of Woodland CDBG - 2009 Capital Fund Playgrounds - 2009 Capital ADA Site Improvements		
Contractors Name		Bid Price
1.	Abide Builders, Inc.	\$289,900
2.	Sierra Valley Construction, Inc.	\$318,216
3.	Interstate Companies, Inc.	\$332,905

At bid opening, Abide Construction of Vacaville was the apparent low bidder. However, on review of submitted bid packets, several required items were not present in the Abide bid and it was determined that Sierra Valley Construction, Inc. submitted the most complete bid package and was deemed to be the lowest most responsive – responsible bidder. A contract was executed with Sierra Valley Construction, Inc. on September 14, 2011 by the Executive Director.

FISCAL IMPACT

None. Costs of the improvements were previously budgeted and contract will be paid by funds provided by the City of Woodland CDBG Grant and 2009 Capital Fund Grant.

CONCLUSION

Staff recommends that the Board ratify the contract with Sierra Valley Construction, Inc. as the lowest responsive – responsible bidder for the City of Woodland CDBG Playground Project at Yolano Village, 2009 Capital Fund Playground Project at Donnelly Circle and ADA Site Improvements at Yolano Village and Donnelly Circle housing complexes, Woodland, California.