

Exhibit - A

Scope of Work

The Contractor shall perform cleaning work, including furnishing all labor, material, tools/equipment and services, for Residential Units. Cleaning services includes but are not limited to: cleaning of units windows, bathrooms, kitchen, appliances, stairs, walls.

The required cleaning services shall include Sweep all floor areas including wet mopping with appropriate cleaning product specific to cleaning materials such as tile, linoleum, stairs and cement areas, etc. Floors shall be free of dust, mud, sand, footprints, liquid spills, and other debris. Appliances and other moveable items shall be moved to clean underneath and behind. When completed, the floors shall have a uniform appearance with no streaks, smears, swirl marks, detergent residue, or any evidence of remaining dirt or standing water.

Clean all surfaces to include, but not limited to, doors, windows, shelving, floors and floorboards, moldings, stairs, cupboards, walls, ceilings etc.

Vacuum all carpets to ensure that they are free from dust, dirt, mud, etc.

Thorough cleaning and sanitation of toilets, bathroom mirrors, and shower/tub facilities, vanities and any other bathroom fixtures using suitable nonabrasive cleaners and disinfectants. All surfaces shall be free of grime, soap scum, mold, and smudges.

Thorough cleaning of kitchen and laundry facilities, to include sweeping and mopping the floor, wiping down and sanitizing the sinks, counters, and other surfaces, cleaning the inside, outside and on top of cabinets and pantry, microwaves, stove/oven, refrigerator and freezer.

Dust, remove grease marks and wipe down windows or fix glass panels on the inside and exterior, to include windows, windowsills and tracks.

Dust and wipe window blinds with a damp cloth to ensure that all dirt and smudges are removed.

Dust and wipe light fixtures, ceiling fans and chandeliers. When completed, the light fixtures shall be free from bugs, dirt, grime, dust, and marks.