



HOUSING AUTHORITY OF THE COUNTY OF YOLO
REQUEST FOR PROPOSALS
For
Drought Proof Landscaping
RFP# P2025-005
Released Date: May 7, 2025
Proposal Due: May 28, 2025

147 West Main Street,
Woodland, CA 95695
www.ych.ca.gov

530-662-5428

1. Introduction

The Housing Authority of the County of Yolo is seeking proposals from qualified and licensed Drought Proof Landscaping Management, professionals and frame to provide Landscaping Services at its Office and Community Center at Dixon. This Request for Proposal (RFP) aims to identify a vendor that can provide comprehensive Drought Proof Landscaping services

2. Background

The California Department of Housing and Community Development (HCD) Office of Migrant Services (OMS) oversees affordable rental housing during peak harvest season for migrant farmworkers and their families. Of the existing twenty-four (24) OMS housing centers statewide, Yolo County Housing operates three (3) Migrant Centers in Yolo and Solano County.

SCOPE OF WORK

Areas of focus will be:

- 1 Office/Community Center – 31150 County Rd 105, Dixon, CA
- 22 Residential buildings – Same address Front (front lawns and parking lot islands)
- Entry way to property
- Work must be completed by 7/15/2025.

A drought-proof landscaping scope of work should focus on water conservation and using drought-tolerant plants, including site assessment, plant selection, irrigation system design, and mulching to minimize water usage and maximize plant survival during dry periods.

A detailed breakdown of what a drought-proof landscaping scope of work entails:

1. Site Assessment and Planning:

- **Soil Analysis:**

Determine soil type, drainage, and nutrient levels to inform plant selection and soil amendment strategies.

- **Sun and Shade Patterns:**

Identify areas with varying sun exposure to choose plants that thrive in those conditions.

- **Water Source and Drainage:**

Assess existing irrigation systems, water availability, and drainage patterns to optimize water use.

- **Hardscaping Considerations:**

Evaluate existing hardscape elements (patios, walkways, etc.) and plan for their integration with drought-tolerant landscaping.

2. Plant Selection and Installation:

- **Drought-Tolerant Plants:**

Choose plants native to or adapted to the local climate, such as succulents, ornamental grasses, and drought-tolerant shrubs and trees.

- **Plant Grouping:**

Group plants with similar water needs together to simplify irrigation management.

- **Planting Techniques:**

Ensure proper planting depth, spacing, and soil preparation for optimal root establishment.

- **Mulching:**

Apply a layer of mulch (wood chips, bark, gravel, etc.) to retain moisture, suppress weeds, and regulate soil temperature.

3. Irrigation System Design and Installation:

- **Drip Irrigation:**

Install a drip irrigation system to deliver water directly to plant roots, minimizing water waste.

- **Smart Irrigation Controllers:**

Use smart irrigation controllers to optimize watering schedules based on weather conditions and plant needs.

- Work must be completed by 7/15/2025.

Health and Safety:

- Compliance with all relevant health and safety regulations.
- Use of personal protective equipment (PPE) as required.

Insurance: The contractor must carry adequate liability and worker's compensation insurance.

Evaluation Criteria

Proposals will be evaluated to determine the extent to which the firm's proposal meets the needs of Yolo County Housing. The following point values will be used for evaluation purposes:

- Experience of firm in Drought Proof Landscaping services for housing authorities or local government 0-35 (points)
- Cost Factor- Pricing competitiveness 0-50 (points)
- Compliance with RFP requirements and list of references 0-15 (points)

Submission Instructions

Proposals must be submitted via email or hand-delivery by Wednesday May 28, 2025, 3:00PM

- Send proposals via email to nrasekh@ych.ca.gov
- Hand or mail Delivery to Nesar Rasekh, Yolo County Housing, 147 W Main Street, Woodland, CA 95695

- For inquiries or if facilities visit is necessary, contact Tom Dogias at tdogias@ych.ca.gov.

Contract Term

The initial contract term will be for 3 years, with the two-year option to renew based on performance and mutual agreement.

Attachments

The attachments below are included with this Request for Proposals (RFP) for your review and/or submittal:

1. Exhibit A- RFP
2. Exhibit B- Non-Collusion Affidavit
3. Exhibit C- Certificate of a Drug free workplace
4. Exhibit D- Insurance Requirements

Additional Information

Yolo County Housing reserves the right to amend the scope of work, accept or reject any proposals, and negotiate terms with the selected vendor.

This Scope of Work outlines the expectations and requirements for unit turn cleaning services at Yolo County Housing's facilities. Proposals should be comprehensive, addressing all outlined services and requirements to ensure a thorough and competitive bid process.

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Price Proposal Sheet
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Price Proposal Sheet

End of RFP